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28 July 1967

[REDACTED]

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Dear Don:

This will explain teletype message WA 166 asking that you plan your Headquarters TDY for the last week in September to be followed by training the first week in October.

The Domestic Contact Service is having a special managerial grid course for their field chiefs from all over the United States to be held at the [REDACTED] for one week beginning Sunday, 1 October. We have been invited to participate and have chosen you and [REDACTED] Chief of our Washington JPRS Field Office. [REDACTED] may also join you.

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This will be a splendid opportunity for you to spend a challenging, useful week with a high calibre group of fellow students. The grid concept of management is being strongly stressed in our Agency and we welcome opportunities for our senior people to participate in this type of training.

I hope that you had a pleasant trip home [REDACTED] and that Lorena's ankle is feeling much more comfortable. I was very sorry to hear of her accident. Kindest personal regards to you both.

STAT

Sincerely,

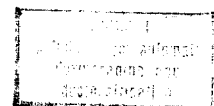
[REDACTED]

Deputy Director

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